

Organization Name: GI 305
Position: Impact Analyst Intern

About GI 305

Are you interested in developing professionally, while making an impact in the community?

Founded in 2023, GI 305 is a nonprofit organization advancing guaranteed income in Miami-Dade County, focused on neighborhoods most vulnerable to poverty, violence, and displacement.

We are a small, but mighty organization addressing one of the County's most pressing issues – income inequality and housing insecurity. Our dedicated team is boots-on-the-ground and grassroots, and we move swiftly every day to connect with community stakeholders, public interest donors, and civic and municipal leaders to develop awareness around guaranteed income and mobilize support for our mission.

This Impact Analyst Internship is an exciting opportunity to work alongside GI 305's founders and within a nonprofit that values ideas, creativity, and fostering change. We are passionate about removing financial barriers to help enfranchise residents and workers in Miami-Dade County.

We are seeking a passionate, self-starter Impact Analyst Intern, who is both ambitious and philanthropic. The opportunity allows one to build a robust portfolio of data analysis expertise, while contributing to bettering our community.

We currently work on a hybrid work schedule.

Job Summary

GI 305 seeks to hire an Impact Analyst to assist in data collection and analysis for the GI 305 Community Fund. The Impact Analyst will work with the rest of the GI 305 team to formulate and implement a research and data collection strategy.

If successful, the Impact Analyst will leverage their skills and knowledge to produce data analysis around a guaranteed income that leads to sustainable, community-driven economic development. This position offers a significant level of growth and exposure to an individual seeking to advance a career in economic and social policy research and implementation.

Essential Duties and Responsibilities

- Gather, organize, and sort data coming from the GI 305 Community Fund's surveys and qualitative interviews.
- Gather, organize, and sort demographic data highlighting key information from the six guaranteed income program sites.

- Engage participants and their adjacent family and community members in qualitative and quantitative data collection.
- Map out the effectiveness of existing social services programs in Miami-Dade County, Florida.
- Create data models from primary and secondary sources.
- Analyze data using statistical techniques.
- Implement and maintain databases.
- Identify, analyze and interpret trends from the data.
- Transform raw data into meaningful information.
- Use data tools and softwares, set up efficient data processes, and report data trends to GI 305 staff and community members.
- Attend GI 305 community events, including forums, fundraisers, and other convenings.
- Alongside our team, seek partnerships with research institutions to create continuous learning around guaranteed income.
- Other duties as assigned.

Skills and Abilities

- Communication. Knowing how to approach people, create meaningful relationships, and communicate with a broad audience effectively.
- Task and time management. The ability to offer visibility into on-going work, help the team anticipate challenges to prioritize and execute work efficiently.
- Project planning. The ability to develop a blueprint of the key elements that the project requires for successful completion.
- Project scoping. The ability to determine project size, goals, and limitations.
- Collaboration. The ability to foster an inclusive environment where community members are engaged and able to contribute to GI 305's success.
- Teamwork. The ability to make sure that everyone feels welcome, valued, and encouraged to contribute.
- Negotiation. The ability to find mutually acceptable solutions to a shared problem.
- Critical thinking and problem solving. The ability to question processes, initiatives, and practices for the purposes of improving them and eliminating obstacles for the team's benefit.
- Coding and technical writing skills, including Excel.
- Experience with ethnographic research preferred, but not required.

Values, Education and Experience

- Commitment to racial equity, and social and economic justice.
- Commitment to eliminating barriers and creating opportunities for community members through advocacy, community organizing and narrative change.
- Academic, knowledge and/or experiences associated with data and public policy.

- Experience working on issues impacting people from marginalized communities is preferred.
- Pursuit of a Bachelor's Degree in science, mathematics, data analytics or related fields is preferred.
- Individuals with lived experience with the criminal legal system are strongly encouraged to apply.
- Individuals with lived experience with cash-welfare programs are also encouraged to apply.

Application Documents: Emailed to madi@gi305.org

- Cover Letter (required)
- Resume/CV (required)
- Work Sample (required)

Location

Hybrid, with opportunities for in-person engagement
Miami, Florida

Time Requirements

30-40 hours per week for 8-10 weeks